



# St Joseph's Institution International School

## JOB DESCRIPTION

<b>Job Title:</b>	<b>Swimming Coach (Maternity Cover)</b>
<b>Reporting To:</b>	<b>Head of Aquatics and Whole School PE and Activities</b>
<b>Effective starting from:</b>	<b>Immediate Hiring</b>

### **Primary Purpose:**

- To teach curriculum swimming to pupils assigned to your class within the school and carry out duties as required by the Aquatics Leader
- To coach and develop the SJIS competitive swim team and assist the Aquatics Leader to administer and conduct competitive swimming meets
- To promote the Lasallian Mission and Core Values of SJIS
- Ensure that planning, preparation, recording, assessment and reports meet the expectations of the school
- To actively contribute to wider school development and growth
- Demonstrate thorough curriculum knowledge in the area of swimming
- Demonstrate a proactive approach towards professional development

### **Specific Duties and Responsibility:**

#### **1. Teaching and Learning**

- Be a role model for our learners, inspiring them to be actively interested in swimming
- Undertake a designated programme of teaching across all year groups as required
- Teach consistently high quality lessons. Ensure effective teaching and management of classes, groups and individuals so that objectives are met, progress and challenge are maintained and the best use is made of teaching time
- Set high expectations for pupils' behaviour, establishing and maintaining a good standard of behavior
- Management through focused teaching and create positive and productive relationships in accordance with the rules and behaviour policy of the school

#### **2. Planning Expectations**

- Identify clear teaching objectives, content, structures and sequences of lessons appropriate to the educational needs of the pupils
- Set appropriate, yet challenging expectations for pupils' learning, building on prior attainment
- Identify pupils who may require additional support and know where to get help in order to give positive and targeted support
- Ensure that planning shows a clear understanding of the Year group expectations and leads to progression within lessons and over sequences of lessons

#### **3. Assessment and Reporting**

- To assess pupils' achievements and progress in accordance with agreed policies and procedures
- Implement AfL to evaluate how well learning objectives are/have been achieved and adapt future teaching and learning accordingly

#### **4. Relations with Parents and the wider community**

- Communicate effectively with the parents of our learners and prepare and present informative reports to parents in a professional manner
- Communicate with other International Schools in the region for hosted and away swim meets
- Communicate with the SJIS competitive swim team parents on their involvement in events



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### 5. Managing and Developing Relations within the School

- Interact on a professional level with academic and administrative colleagues to establish productive working relationships
- To contribute to meetings, discussions and systems to facilitate the smooth running of the school

### 6. Managing Resources

- Select appropriate resources to support learners in achieving teaching objectives
- Select resources to add practical activities and create interest for learners
- Ensure resources are stored appropriately both within classrooms and shared resource areas
- Provide constructive feedback on the maintenance and upkeep of the swimming facilities

### 7. Managing own performance and professional development

- Understand the need to take responsibility for their own professional development
- Keep up to date with research and developments in pedagogy as relevant to their curriculum team and Phase
- Understand their professional responsibilities in relation to school policies and procedures
- Make the most of PD opportunities provided
- Reflect on their own teaching critically and use this to improve own teaching

### Other

- Act as a role model to the pupils they teach in their personal presentation and conduct
- To meet statutory responsibilities and company policies with regard to Health and Safety
- To promote and adhere to the Lasallian Mission and Core Values of SJIS
- Any other duties considered necessary as allocated by the Senior School Leader

SJIS is committed to safeguarding and promoting the welfare of children and we hold ourselves to a high standard concerning safer recruitment policy and processes. We expect the same commitment to keeping children safe from all of our staff and applicants will be subject to child protection screening appropriate to the post including a full DBS check, checks with past employers, online checks and relevant international police checks.